



Government Affairs Intern, Fall 2021

Reports to: Senior Director of Government Affairs, PennFuture

PennFuture's mission is to lead the transition to a clean energy economy in Pennsylvania and beyond. We protect our air, water, and land, and empower residents to build sustainable communities for future generations. Working throughout the Commonwealth, PennFuture's team of attorneys, policy experts, organizers, communications specialists, and advocates watchdog against polluters and environmental injustices, educate the public, and advance pro-environment policies.

INTRODUCTION:

PennFuture seeks two Government Affairs interns during the Fall semester to assist PennFuture's work involving the Commonwealth's legislative and executive branch agencies. The Government Affairs interns will: track legislation and the movement of bills through the legislative process; attend hearings and draft policy memos; research legislation and provide draft analysis and suggested positions; attend legislative meetings with Members and staff of the General Assembly, agencies, and the Governor's office; interact with Members and staff of the Pennsylvania congressional delegation and federal agencies to help achieve PennFuture's federal policy goals; and more.

This position has a unique opportunity to aid shaping local, state, and federal policy through advocacy on issues, including: recreation and access, budget investments, stimulus & recovery spending, infrastructure, sustainable agriculture, renewable energy, climate change mitigation & adaptation, stormwater, oil & gas drilling, mining land & water reclamation, petrochemicals, watershed protection, and more.

COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND JUSTICE:

PennFuture knows that to achieve our mission, we need to ensure that all Pennsylvanians have equitable access to clean air, clean water, a stable climate, and a clean and sustainable economy. We are committed to ensuring diversity, equity, inclusion, and justice in our organizational culture, policies, practices, and programs. Like the environmental and conservation movement writ large, we have historically fallen short in our efforts to build a truly equitable Pennsylvania. Our vision is to center equity and justice in everything we do as well as to combat systems of oppression and injustices that have long harmed Pennsylvania's environmental justice communities.

Northeast: 425 Carlton Road
Suite 1
Mount Pocono, PA 18344

Southeast: 1429 Walnut Street
Suite 400
Philadelphia, PA 19102

Central: 610 North Third Street
Harrisburg, PA 17101

Southwest: 200 First Avenue
Suite 200
Pittsburgh, PA 15222

JOB RESPONSIBILITIES:

Government Affairs interns work under the direct supervision of PennFuture's Senior Director of Government Affairs in the development and execution of legislative and executive branch advocacy, in consultation with PennFuture experts. Government Affairs interns will participate in a wide range of tasks, including but not limited to:

- Researching and writing legislative and policy memoranda and other documents on a variety of federal, regional, state, and/or local environmental issues;
- As applicable, assisting in research, attending hearings, and attending legislative and executive branch meetings with principals and staff; and
- Joining PennFuture's lobbyists and program staff in meetings, and other events, both within PennFuture and with external agencies, organizations, or persons.

PREFERRED EXPERIENCE AND SKILLS:

- This role is designed for an intern who is currently enrolled in a master's degree program, law school, or in the upper-level classes of a bachelor's degree program, but all backgrounds and experiences will be considered and applicants with unconventional resumes are encouraged to apply.
- Strong commitment to PennFuture's mission and demonstrated commitment to advancing environmental protection with vision and results.
- Commitment to the values of diversity, equity, inclusion, and justice and employing that in all their work.
- Knowledge of and experience with at least one of the following issues: legislative and policy analysis; political work or campaigns; grassroots and direct lobbying; local, state, and federal policy processes; engaging with communities or elected officials on environmental issues; and environmental, conservation, energy, and agriculture issues.
- Exceptional written and oral communication skills.
- Experience working with, or an enthusiastic willingness to learn how to work with, a diverse representation of colleagues, stakeholders, advocacy organizations, policymakers, and elected officials.
- Ability to work quickly, independently, and proactively on projects.
- Ability to be in Harrisburg two days per week and to maintain a flexible work schedule during the work week during the legislative session.

LOCATION, SALARY, AND BENEFITS:

This position is based in PennFuture's Harrisburg office, though some telecommuting is an option for this position. *Please note that depending on the COVID-19 pandemic restrictions, PennFuture's offices will be closed to the public through at least September 7, 2021.*

This is a paid, part-time, temporary position for 10-15 hours per week for approximately 10 weeks, starting in late August. Interns will be paid a rate of \$20 per hour. Because the position is part-time, benefits are not included.



The position would be expected to spend at least 2 days/week in Harrisburg during the state legislative session schedule, with the remainder of the time being spent either in the office or remotely.

PennFuture encourages applications from individuals underrepresented in the environmental community, including people of color and persons with nontraditional work and educational experience. All applicants will receive consideration without regard to race, color, national origin, marital status, religion, gender, age, disability, sexual orientation, or political affiliation.

SUBMISSION:

The deadline to apply for this position is COB, Friday, August 13, 2021. Please submit your cover letter, resume, short 1-2 page writing sample, and contact information for three references to thrush@pennfuture.org. Please write "GOVERNMENT AFFAIRS INTERNSHIP" in the subject line. Phone calls will not be accepted.